

CPCT TEST PAPER-2025-022 28-SEP-25

SHIFT-2

Total points 52/52 

STUDENT NAME *

VIVA

✓ 1. A permanent memory built into your computer is called: * 1/1

- RAM
- Floppy
- CPU
- ROM



✓ 2. What is the key combination to add a line break without paragraph change in an OpenOffice writer? *1/1

- Ctrl+Enter
- Shift+Enter
- Alt+Enter
- Ctrl+Shift+Enter



✓ 3. In MS-Excel 2016, both formulas and functions must be preceded by *1/1 the _____ to understand them.

hash sign

equal sign ✓

percentage sign

asterisk sign

✓ 4. Which of the following types of computer memories is used for storing *1/1 programs and data that are currently being processed by the CPU?

RAM ✓

Mass memory

Flash memory

PROM

✓ 5. A procedural language is a: *

1/1

type of computer programming language that specifies a series of well-structured steps and procedures within its programming context to compose a program ✓

function-driven language

language used to organise data into rows and columns

language to specify the organisation of printed text and graphics

✓ 6.Which of the following groups has only input devices? *

1/1

- Mouse, Keyboard, Headphones
- Mouse, Keyboard, Printer
- Mouse, Keyboard, Plotter
- Mouse, Keyboard, Scanner

✓

✓ 7.Which of the following operates directly on hardware devices of computer and provides a platform to run an application?

*1/1

- Language processor
- Special-purpose application software
- System software
- General-purpose application software

✓

✓ 8.Which of the following is an INVALID data source for Mail Merge process in MS-Word 2019?

*1/1

- Access database
- Excel Spreadsheet
- Outlook contacts list
- PowerPoint file

✓

✓ 9.Which of the following statements is/are true?

*

1/1

- (i) Motherboard can be considered as both hardware and software.
- (ii) Compiler and Interpreter are also known as language processor.

- Only (i)
- Only (ii) ✓
- Both (i) and (ii)
- Neither (i) nor (ii)

✓ 10.Which of the following is NOT an example of the operating system? *

1/1

- Internet Explorer ✓
- Ubuntu
- Windows Vista
- iOS

✓ 11._____ is an online journal or informational website displaying information in reverse chronological order.

*1/1

- Facebook
- Blog ✓
- Newsgroup
- Chat room

✓ 12. Plotters which use cutter replacing pens can be found in _____. *

1/1

- xerox shops
- garment and sign shops
- fax office
- text printing shops

✓

✓ 13. Which of the following is the convenient resting place for the most frequently used commands in MS-Word?

*1/1

- Document area
- Status bar
- File tab
- Quick access tool bar

✓

✓ 14. For which of the following primary purposes is MS-Word used? *

1/1

- To design different documents such as resumes or invitation cards
- For creating exciting slide show presentations
- To perform basic and complex mathematical computations and functions
- To manage, maintain and organise data

✓

✓ 15.Which of the following is a message board where people can hold a *1/1 conversation by posting messages?

- Blog
- E-Commerce website
- Internet forum
- Portfolio



✓ 16.Which of the following is an advantage of a multi-function printer? * 1/1

- No cost
- Always disconnected
- Space saving
- Not at all useful



✓ 17.Pixels are: * 1/1

- points on the end of PDA handheld devices
- dots of ink from an inkjet printer
- the smallest units of a digital image that can be displayed and represented on a digital display device
- points of light used by a cordless, wireless, optical mouse



✓ 18.Adobe Premiere, Apple iMovie and Microsoft Windows Movie Maker 2 *1/1
are examples of:

- video editing software ✓
- network software
- word processing software
- presentation software

✓ 19._____ multimedia server supports both real time and non-real time *1/1
clients.

- CineBox
- CineTime
- CineBlast
- CineBlitz ✓

✓ 20.Which of the following is NOT a block cipher? * 1/1

- DES
- AES
- RC4 ✓
- Triple DES

✓ 21. With reference to the Internet, what is the full form of IP? *

1/1

- Image Processing
- Image Protocol
- Internet Protocol
- Internet Path

✓

✓ 22. Which type of printer technology works by projecting a focused light beam onto a photosensitive drum to form an electrostatic image that is later transferred to a paper? *1/1

- Laser
- Inkjet
- Dot matrix
- Line

✓

✓ 23. Other than the CPU, which of the following components on the motherboard uses heat sink? *1/1

- North bridge
- USB port
- CPU bus
- Hard disk

✓

✓ 24.In Windows, Temp folder is used to: *

1/1

- store temporary files
- store important files
- store images only
- store text files only

✓

✓ 25.Which of the following is NOT a type of system call in an operating system? *1/1

- Process control
- Device management
- File management
- Disc access

✓

✓ 26.With reference to Unix systems, what is Uuencoded File format? * 1/1

- .ee
- .uu
- .ue
- .u

✓

✓ 27.Which of the following statements about Linux OS is/are FALSE? * 1/1

- (i) Linux supports multiple users and multiple processors.
- (ii) Linux is licensed under the GNU General Public License (GPL).
- (iii) Linux does not support GUI.

(i) and (ii)

(ii) and (iii)

Only (iii) ✓

Only (i)

✓ 28.Which of the following is an application used to access and view websites? *1/1

Web page

Web host

Email

Web browser ✓

✓ 29.For accessing your router's configuration interface, modern routers provide which of the following that can be accessed through your web browser? *1/1

Admin panel ✓

Online user manual

Online help menu

Mail assistance

✓ 30. State whether the following are true or false.

*1/1

(i) A web browser is a special kind of website that helps users find web pages from other websites.

(ii) Bing is an example of a web browser.

- (i) True; (ii) True
- (i) True; (ii) False
- (i) False; (ii) False
- (i) False; (ii) True

✓

✓ 31. Who among the given is famously known as developer of FTP (File Transfer Protocol)?

*1/1

- Abhay Bhushan
- Linus Torvald
- Sundar Pichai
- P C Mahalnobis

✓

✓ 32. Which of the following memories work on the principle of the 'locality of reference'?

*1/1

- ROM
- Cache memory
- Hard disk
- RAM

✓

✓ 33. With reference to E-Commerce, what are the two business models that *1/1 currently exist?

- B2C and B2D
- B2C and B2B
- A2B and B2C
- B2B and A2C

✓

✓ 34. What is the output of the following MS-Excel 365 formula? * 1/1
 $=COLUMNS(A1:Z2)$

- 52
- 26
- 2
- 28

✓

✓ 35. You want to share your picnic photographs online with your friends. *1/1
You can share these photographs by using _____.

- MS Word
- McAfee
- OpenOffice Writer
- Google Photos

✓

✓ 36. A web _____ consists of one or more web pages located on a web server. *1/1

- hub
- site
- story
- template



✓ 37. Which of the following shortcuts will you use to open a Margin dialogue box in MS-Word 2019? *1/1

- ALT + P + S
- ALT + P + M
- ALT + P + N
- ALT + P



✓ 38. There is(are) _____ option(s) under select recipients which is the third step of mail merging of email messages. *1/1

- 1
- 2
- 3
- 4



✓ 39.Which of the following mouse actions allows you to select and move an item from one location to another in MS-Word 2019? *1/1

- Left click
- Double click
- Right click
- Drag and drop

✓

✓ 40.The type of internet service you choose will largely depend on which _____ serves your area, along with the types of services they offer. *1/1

- internet society
- internet architecture board
- internet service provider
- internet group

✓

✓ 41.Which of the following is the binary equivalent to decimal number 10? * 1/1

- 1011
- 1100
- 1001
- 1010

✓

✓ 42.Which of the following function keys of a PC keyboard is generally used for 'Help' in many applications in Windows OS? *1/1

- F1
- F2
- F4
- F11

✓

✓ 43.Which of the following is NOT an example of the computer hardware? * 1/1

- Hard disk drive
- Sound card
- RAM
- Operating system

✓

✓ 44.Which of the following functions in MS-Excel 2019 can be used to calculate the number of days, months, or years between twodates? *1/1

- DATEDIF function
- DATE function
- AGE function
- Date of Birth function

✓

✓ 45.Which of the following is NOT an option of the File tab in MS-PowerPoint 2019?

*1/1

- Open
- Close
- Save
- Formulas

✓

✓ 46.Which of the following is the default programming language that we can use for creating macros in MS-Excel?

*1/1

- C++
- Visual Basic for Applications
- C
- Java

✓

✓ 47.Data visualisation refers to _____. *

1/1

- graphical and visual representation of information
- numerical and analytical representation of information
- logical thinking
- data manipulation

✓

✓ 48. Bar Charts can be plotted _____ in MS-Excel 365. *

1/1

- only vertically
- only horizontally
- vertically or horizontally
- only diagonally



✓ 49. Which command allows you to reverse an Undo command in MS-Office 2019?

*1/1

- Undo
- Redo
- Repeat
- Reverse



✓ 50. The address of the active cell is displayed in the _____ of the workbook in MS-Excel 2019.

*1/1

- Ribbon
- Name Box
- Formula Bar
- Layout



✓ 51. What does the following formula in MS-Excel 365 do? *
=IF(AND(A2>2, A2<50), "The value is out of range", A2)

1/1

- Displays the value of cell A2 if it is ≥ 2 and ≤ 50
- Displays the value of cell A2 if it is ≤ 2 and ≥ 50 ✓
- Displays the message 'The value is out range' if the value of cell A2 is ≤ 2 and ≥ 50
- Displays error message

✓ 52. Which of the following decodes the program instruction? *

1/1

- Registers
- Control Unit ✓
- ALU
- RAM

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